



# THE WOMEN'S UNIVERSITY ORDINANCE, 1985



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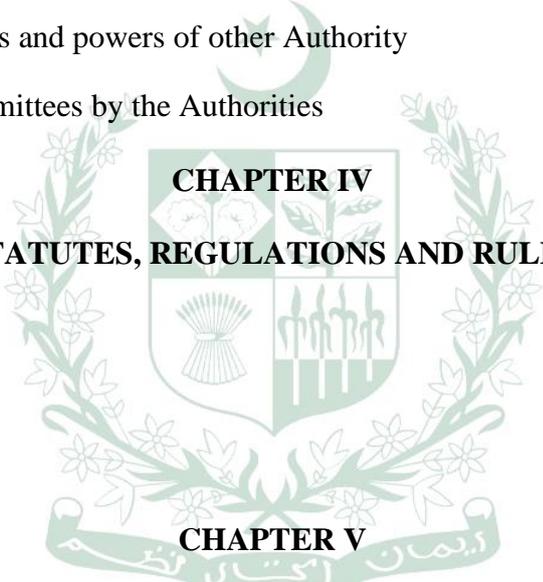
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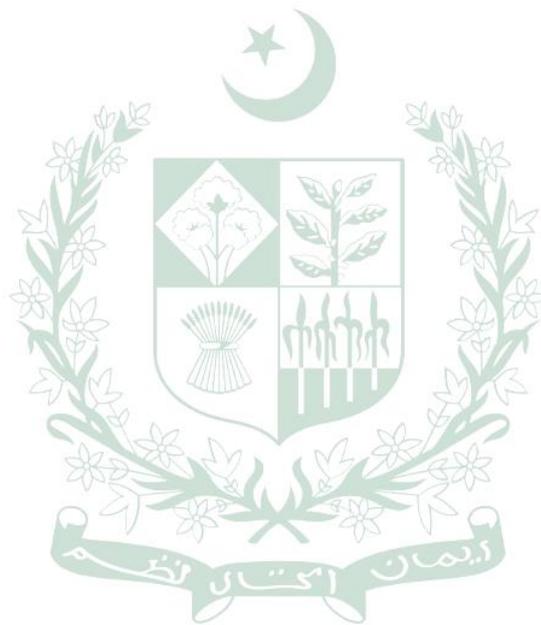
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## **THE PAKISTAN CODE**

# THE WOMEN'S UNIVERSITY ORDINANCE, 1985

## ORDINANCE XXIX OF 1985

*An Ordinance to provide for the establishment of Women's University at Islamabad*

WHEREAS it is expedient to provide for the establishment of Women's University at Islamabad;

AND WHEREAS the President is satisfied that circumstances exist which render it necessary to take immediate action;

NOW, THEREFORE in pursuance of the Proclamation of the fifth day of July, 1977, and in exercise of powers enabling him in that behalf, the President is pleased to make and promulgate the following Ordinance:—

### CHAPTER I

#### PRELIMINARY

**1. Short title and commencement.**—(1) This Ordinance may be called Women's University Ordinance, 1985.

(2) It shall come into force at once.

**2. Definitions.** —In this Ordinance, unless there is anything repugnant in the subject or context:-

- (a) “Academic Council” means the Academic Council of the University;
- (b) “Affiliated College” means an educational institution affiliated to the University but not maintained or administered by it;
- (c) “Authority” means any of the authorities of the University specified in section 16;
- (d) “Chancellor” means the Chancellor of the University;
- (e) “Dean of University College” means the head of a University College;
- (f) “Director” means the Director of an Institute;
- (g) “Institute” means a teaching unit in a University College;
- (h) “Officer” means an officer of the University specified in section 8;
- (i) “Prescribed” means prescribed by Statutes, Regulations or Rules;
- (j) “Principal” means the head of an affiliated college;
- (k) “Pro-Chancellor” means the Pro-Chancellor of the University;

- (1) “Syndicate” means the Syndicate of the University;
- (m) “Teachers” include Professors, Associate Professors, Assistant Professors, Lecturers and research staff engaged whole-time by the University for teaching graduate, honors or post-graduate classes and such other persons as may be recognized to be Teachers by the University;
- (n) “Teaching Unit” means a constituent/affiliated college, institute, department or such other unit where instruction/research is being undertaken;
- (o) “University” means the Women University constituted under this Ordinance and includes University colleges;
- (p) “University College” means a college maintained and administered by the University; and
- (g) “Vice-Chancellor” means the Vice-Chancellor of the University.

**3. Incorporation of the University.**—(1) There shall be established a University to be called the Women's University with its principal seat at Islamabad consisting of such affiliated and university colleges or teaching units as may be prescribed.

(2) The University shall consist of the Chancellor, the Vice-Chancellor, the Dean Administration, the Deans of University Colleges, Officers, Teachers and Members of Authorities.

(3) The University shall be a body corporate by the name of Women's University and shall have perpetual succession and a common seal and shall, by the aforesaid name, sue and be sued.

(4) The University shall be competent to acquire and hold property, both movable and immovable, and to lease, sell or otherwise transfer any property vested in it.

**4. Powers of the University.**—The University shall have the powers:—

- (a) to provide for instruction in such branches of learning as it may deem fit, and to make provision for research and for the advancement and dissemination of knowledge in such manner as it may determine ;
- (b) to prescribe courses of study to be taught in the affiliated and university colleges ;
- (c) to hold examinations and confer degrees, diplomas, certificates and other academic distinctions on persons who have been admitted to and passed its examinations under the prescribed conditions
- (d) to confer, in the prescribed manner, honorary degrees or other academic distinctions on such persons as the Chancellor may approve ;
- (e) to confer degrees on persons who have done research under prescribed conditions ;
- (f) to provide for teaching specified courses of training for persons not being students of the University and grant certificates and diplomas to such persons

- (g) to affiliate or disaffiliate colleges in the prescribed manner ;
- (h) to admit colleges to its privileges or withdraw such privileges from them in the prescribed manner ;
- (i) to inspect colleges affiliated or seeking affiliation ;
- (j) to accept the examinations passed, or the periods of the study spent by the students of the University at other universities, colleges or places of learning as equivalent to such examinations or periods of study in the University as it may determine, and to withdraw such acceptance ;
- (k) to co-operate with other universities or authorities in such manner and for such purposes as it may determine ;
- (l) to create posts in connection with teaching, research extension training and administration of its affairs and for any other purposes related thereto and appoint persons thereto ;
- (m) to recognize as Teachers such persons as it may deem fit ;
- (n) to institute and award fellowships, scholarships, bursaries, medals and prizes in the prescribed manner ;
- (o) to establish institutes, centers of advanced studies, museums and other centers of learning for the development of teaching and research and make such arrangements for their maintenance, management and administration as it may determine ;
- (p) to control the residence of students affiliated and university colleges and to establish and maintain halls of residence and approve any place as hostel for lodging of students ;
- (q) to supervise and control the discipline of students of affiliated and university colleges, promote the extra-curricular and recreational activities of such students, and to make arrangements for promoting their health and general welfare ;
- (r) to take disciplinary action against, and impose penalty on, students in the prescribed manner ;
- (s) to charge and receive such fees and other payments as it may determine ;
- (t) to receive and manage property transferred, and any grants bequests, trusts, gifts, donations, endowments and other contributions made to the University and invest any fund representing such property, grants, bequests, trusts, gifts, donations, endowments or contributions in such manner as it may deem fit ;
- (u) to provide for the printing and publication of research and other works ; and

- (v) to do all such other acts or things, whether incidental to the powers aforesaid or not, as may be necessary to further the objectives of the University as a place of education, learning and research.

**5. Jurisdiction of the University.** —The University shall have jurisdiction in the whole of Pakistan within the limits of University colleges and affiliated colleges;

**6. University open to all classes, creeds, etc.** —The University shall be open to all women students, irrespective of religion, race, class, colour or creed and no woman shall be denied the privilege of the University on the grounds of religion, race, class, colour, or creed;

Provided that nothing in this section shall be deemed to prevent religious instruction being given to the students in their own religious faiths in such manner as may be prescribed.

**7. Teaching in the University.** —(1) All recognized teaching in various courses in the University and affiliated colleges shall be conducted in the prescribed manner, and it may include lectures, tutorials, discussions, seminars, demonstrations, practical work in laboratories and workshops and other methods of instruction.

(2) The teaching in any prescribed course in the University or affiliated colleges shall be organized by such Authority as may be prescribed.

(3) The courses and the curricula for teaching in the affiliated and university colleges shall be such as may be prescribed.

(4) A discipline to be called “Islamic and Pakistan Studies” shall be offered, as a compulsory subject at the Bachelor's level, in the University and affiliated colleges provided that non-Muslim students may opt for “Ethics and Pakistan Studies” ;

(5) A degree shall not be awarded to a student unless has passed the examination in the discipline referred to in subsection (4).

## CHAPTER II THE PAKISTAN CODE OFFICERS OF THE UNIVERSITY

**8. Officers of the University.**— (1) The following shall be the officers of the University namely:—

- (i) the Chancellor ;
- (ii) the Pro-Chancellor ;
- (iii) the Vice-Chancellor ;
- (iv) the Dean Administration ;
- (v) the Deans of University Colleges ;
- (vi) the Directors of Institutes ; and

(vii) such other officers as may be appointed by the Board.

**9. Chancellor.**—(1) The President of Pakistan shall be the Chancellor of the University.

(2) The Chancellor shall, when present preside at the convocation of the University.

(3) Where the Chancellor is satisfied that the proceedings of any Authority or the orders of any officer are not in accordance with the provisions of this Ordinance, the Statutes, the Regulations or the Rules, he may, after calling upon such Authority or officer to show cause why such proceedings or orders should not be annulled by order in writing, annul such proceedings or orders.

(4) The Chancellor may remove any person from the membership of any Authority if such person—

- (a) has become of unsound mind ; or
- (b) has become subject to an incapacity which prevents him or her from functioning as a member of such Authority ; or
- (c) does not attend three consecutive meetings of the Authority without intimation to the Vice-Chancellor ; or
- (d) remains absent from the country for more than six months ; or
- (e) has been convicted by a Court of law of an offence involving moral turpitude.

**10. Visitation.**— (1) The Chancellor may cause an inspection or inquiry to be made in respect of any matter directly or indirectly connected with the affairs of the University and shall, from time to time, appoint one or more persons to conduct such inspection or inquiry.

(2) The Chancellor shall give notice to the Syndicate of his intention to cause an inspection or inquiry to be made under subsection (1), and the Syndicate shall be entitled to be represented thereat.

(3) After the inspection or inquiry is completed, the Chancellor shall cause his views as a result thereof to be communicated to the Syndicate, and after ascertaining the reaction of the Syndicate, the Chancellor may advise the Syndicate to take such action, or refrain from doing such thing, and within such time, as he may specify in this behalf.

(3) Where the Syndicate fails to carry out the advice of the Chancellor given under subsection (3) within the specified time, the Chancellor may, after considering the explanation or representation, if any, made by the Syndicate, issue such directions as he deems fit, and the Vice-Chancellor shall comply with such directions.

**11. Pro-Chancellor.**— (1) The Minister for Education of the Government of Pakistan shall be the Pro-Chancellor of the University.

(2) The Pro-Chancellor shall perform such duties and functions and exercise such powers as may be assigned and delegated to him by the Chancellor.

(3) In the absence of the Chancellor, the Pro-Chancellor shall, when present, preside at a convocation of the University.

**12. Vice-Chancellor.** —(1) The Vice-Chancellor shall be appointed by the Chancellor on such terms and conditions as the Chancellor may determine, and shall hold office during the pleasure of the Chancellor for a term not exceeding four years.

(2) When the office of the Vice-Chancellor is vacant or she is absent or is unable to perform the functions of her office due to illness or some other cause, the Pro-Chancellor may make such arrangements for the performance of the duties of the Vice-Chancellor as he may deem fit.

**13. Powers and duties of the Vice-Chancellor.**— (1) The Vice-Chancellor shall be the principal executive and academic officer of the University and shall ensure that the provisions of this Ordinance, the Statutes, the Regulations and the Rules are faithfully observed in order to promote the general efficiency and good order of the University and shall have all powers necessary to exercise control and enforce discipline overall officers, teachers, students and employees of the University.

(2) The Vice-Chancellor shall, in the absence of the Chancellor and the Pro-Chancellor, preside at a convocation of the University and shall, if present, preside at the meetings of the Authorities or other bodies of the University colleges of which she may or may not be the head.

(3) The Vice-Chancellor may take such action in an emergency as she may consider necessary and report, as soon thereafter as possible, the action so taken to the officer, Authority or other body which, in the ordinary course, would have taken that action.

(4) The Vice-Chancellor shall also have the powers—

- (i) to create and fill posts temporarily for a period not exceeding six months ;
- (ii) to sanction all expenditure provided for in the approved budget, and to re-appropriate funds within the same major head of expenditure ;
- (iii) to sanction re-appropriation of an amount not exceeding twenty five thousand rupees for an unforeseen item not provided for in the budget, and report it to the Syndicate at the next meeting;
- (iv) to direct Teachers, officers and employees of the University to take up such assignments in connection with teaching, research, examination and administration, and such other activities in the University, as she may consider necessary for the purpose of the University ;
- (v) to delegate, subject to such conditions if any, as may be prescribed, any of her powers under this Ordinance to an office or other employee of the University ;
- (vi) to exercise general control and supervision over the system of examination in the University colleges ; and
- (vii) to exercise and perform such other powers and functions as may be prescribed.

**14. Dean Administration.**— (1) The Dean Administration will be a whole-time officer of the University and shall be appointed by the Syndicate on such terms and conditions as it may determine.

(2) Under the general supervision of the Vice-Chancellor, the Dean Administration shall:—

- (a) be the custodian of the common seal and the academic records of the University ;
- (b) maintain a Register of Registered Graduates in the prescribed manner ;
- (c) conduct elections of members to the various Authorities in the prescribed manner ;
- (d) be the Secretary of the Syndicate, the Academic Council, the Finance and Planning Committee, the Selection Committee and such other committees as may be prescribed ;
- (e) manage the property, finances and investments of the University ;
- (f) prepare the annual and revised budget estimates of the University and place such estimates before the Finance and Planning Committee and the Syndicate ;
- (g) ensure that the funds of the University are expended for the purposes for which they are provided ;
- (h) be responsible for preparing development projects, development budget and other plans for academic development of the University ;
- (i) organize and assist in conducting periodic evaluation of academic programmes of the University ;
- (j) organize studies and prepare recommendations on consolidation of existing programmes, elimination of in fructuous activities and introduction of new programmes based on new developments in various fields o knowledge;
- (k) exercise control over the development budget and ensure the proper execution of development projects of the University Colleges ; and
- (l) perform such other duties as may be specified by the Vice-Chancellor for and other Authorities from time to time.

**15. Deans of University Colleges.**— (1) There shall be a Dean of each University College who shall be its academic and executive head and. shall be responsible to the Vice-Chancellor for the performance of her duties.

(2) A Dean shall be appointed by the Syndicate on the recommendation of the Vice-Chancellor on such terms and conditions as may be prescribed.

(3) The duties and function of a Dean shall be such as may be prescribed.

### **CHAPTER III.**

#### **AUTHORITIES OF THE UNIVERSITY**

**16. Authorities.** The following shall be the Authorities of the University namely:—

- (i) the Syndicate ;
- (ii) the academic Council ;
- (iii) the Selection Committee ; ,.
- (iv) the Finance and Planning Committee ;
- (v) the College Council of a University College ;
- (vi) the Board of Studies of a University College ;
- (vii) the Discipline Committee of a University College ; and t4;~
- (viii) such other Authorities as may be prescribed.

**17. Syndicate.**— (1) The Syndicate shall consist of:—

- (i) the Vice-Chancellor, who shall be its Chairman ;
- (ii) the Chief Justice of Pakistan or a Judge of the Supreme Court nominated by him ;
- (iii) the Secretary, Women's Division, Government of Pakistan ;
- (iv) the Chairman or whole-time Member of the University Grants Commission ;
- (v) the Education Secretary, Government of Pakistan, or his nominee not below the rank of Joint Secretary ;
- (vi) one member of the National Assembly to be nominated by the Speaker of the Assembly
- (vii) the Vice-Chancellor of Allama Iqbal Open University ;
- (viii) three Deans of University College to be elected from amongst themselves ;
- (ix) two women of eminence to be nominated by the Chancellor ; and
- (x) the Dean Administration, who shall also be its Secretary.

(2) The members of the Syndicate, other than the *ex-officio* members, shall hold office for three years.

(3) The number of members to constitute the quorum for a meeting of the Syndicate shall be seven.

**18. Power of the Syndicate.**— (1) The Syndicate shall be the executive body of the University and shall, subject to the provisions of this Ordinance and the Statutes, exercise general supervision over the affairs and the property of the University.

(2) Without prejudice to the generality of the foregoing powers and subject to the provisions of this Ordinance and the Statutes, the Syndicate shall have the powers:—

- (a) to hold, control and administer the property and funds of the University ;
- (b) to govern and regulate, with due regard to the advice of the Finance and Planning Committee in this behalf, the finances, accounts and investments of the University; and for that ,purpose, to appoint such agents as it may deem fit;
- (c) to consider the annual report and the annual and revised budget estimates and to re-appropriate funds from one major head of expenditure to another ;
- (d) to transfer and accept transfer of movable or immovable property on behalf of the University ;
- (e) to enter into, vary, carry out and cancel contracts on behalf of the University ;
- (f) to cause proper books of accounts to be kept for all sums of money received and expended by the University and for the assets and liabilities of the University ;
- (g) to invest any money belonging to the University, including any unapplied income, in any of the securities described in section 20 of the Trusts Act, 1982 (II of 1982), or in the purchase of immovable property or in such other manner as it may determine, with the like power of varying such investment ;
- (h) to receive and manage property transferred and grants, bequests, trusts, gifts, donations, endowments and other contributions made to the University, and to administer any funds placed at the disposal of the University for a specified purpose ;
- (i) to determine the form, provide for the custody and regulate the use of the common seal of the University ;
- (j) to provide the buildings, libraries, premises, furniture, apparatus, equipment and other means required for the purposes of the University, and to establish and maintain halls of residence and hostel or approve or license hostels or lodgings for the residence of students ;
- (k) to arrange for the inspection of affiliated and university colleges and the Teaching Departments and Institutes ;
- (l) to institute Professorships, Associate Professorships, Assistant Professorships, Lectureships and other teaching posts, or to suspend or abolish such posts ;
- (m) to create, suspend or abolish such administrative, research, extension or other posts as may be necessary ;
- (n) to appoint Teachers and other officers on the recommendations of the Selection Board for teaching and other costs in the Basic Scale of Pay 17 and above ;
- (o) to appoint Professor Emeritus on such terms and conditions as may be prescribed ;

- (p) to confer, with the prior approval of the Chancellor, honorary degrees in accordance with the conditions prescribed ;
- (q) to prescribe the duties of officers, teachers and employees of the University ;
- (r) to suspend, punish and remove from service in the prescribed manner officers (other than the Vice-Chancellor), teachers and employees whom it is empowered to appoint ;
- (s) to appoint members to the various Authorities in accordance with the provisions of this Ordinance ;
- (t) to propose drafts, of Statutes for approval of the Chancellor ;
- (u) to regulate, determine and administer all other matters concerning the University and to this and exercise all necessary powers not specifically mentioned in this Ordinance and the Statutes but not inconsistent with the provisions of this Ordinance ;
- (v) to delegate any of its powers to an Authority or officer or a committee or sub-committee ;
- (w) to advise the Chancellor on the grant of affiliation to a college and the withdrawal of such affiliation ; and
- (x) to perform such other functions as have been assigned to it by the Statutes;

**19. Academic Council.**—(1) The Academic Council shall consist of :—

- (i) the Vice-Chancellor, who shall be its Chairperson ;
- (ii) the Deans of University colleges ;
- (iii) the Principals of affiliated colleges ;
- (iv) the Professors and Directors of Institutes ;
- (v) five persons to be nominated by the Chancellor ;
- (vi) three women to be nominated by the Syndicate ;
- (vii) one representative of the National Academy of Higher Education ; and
- (viii) the Dean Administration, who shall also be its Secretary.

(2) The members of the Academic Council, other than *ex-officio* members, shall hold office for three years; and if the office of any such member becomes vacant before the expiry of such vacancy shall be filled in accordance with subsection (1).

(3) The number of members to constitute the quorum for a meeting of the Academic Council shall be one-third of the total number of members, a fraction being counted as one.

**20. Powers and duties of the Academic Council.**— (1) The Academic Council shall be the academic body of the University and shall, subject to the provisions of this Ordinance, the Statutes and the Regulations, have the powers to lay down proper standards of instruction, research and examinations and to regulate and promote the academic life of the University and affiliated colleges.

(2) In particular and without prejudice to the generality of the fore going provisions and subject to the provisions of this Ordinance, the Statutes and the Regulations, the Academic Council shall have the powers:—

- (a) to advise the Syndicate on academic matters ;
- (b) to regulate teaching, research and examinations ;
- (c) to regulate the admission of students to the courses of studies and examinations of the University colleges ;
- (d) to regulate the award of studentships, scholarships, medals and prizes ;
- (e) to regulate the conduct and discipline of students of the University colleges ;
- (f) to propose to the Syndicate schemes for the constitution and organization of Institutes and other academic bodies ;
- (g) to make Regulations for consideration and approval of the Syndicate ;
- (h) to propose for each academic year, on the recommendations of the Boards of Studies of University colleges, Regulations prescribing the courses of studies, the syllabi and the outlines of texts for all examinations;

Provided that, if the recommendations of a Board of Studies are not received by the prescribed date, the Academic Council may, subject to the approval of the Syndicate permit such Regulations to continue for the next following year ;

- (i) to recognize the examinations of other Universities or examining bodies as equivalent to the corresponding examinations of the University ;
- (j) to appoint members to the Authorities in accordance with the provisions of this Ordinance ; and
- (k) to perform such other functions as may be prescribed by Statutes.

**21. Constitution, functions and powers of other Authority.** The constitution, functions and powers of the Authorities for which no specific provision, or insufficient provision, has been made in this Ordinance shall be such as may be prescribed by Statutes.

**22. Appointment of Committees by the Authorities.** Any Authority may from time to time, constitute such standing, special or advisory committees as it may deem fit, and appoint to such committees persons who are not its members.

## CHAPTER IV

### STATUTES, REGULATIONS AND RULES

**23. Statutes.**— (1) Subject to the provisions of this Ordinance, Statutes may be made to provide for and regulate all or any of the following matters, namely:—

- (a) the scales of pay and other terms and conditions of service of officers, teachers and employees of the University and the constitution of their pension, insurance, gratuity, provident fund and benevolent fund ;
- (b) the conduct and discipline of the officers, teachers and employees of the University ;
- (c) the constitution, powers and duties of the Authorities and conduct of election to such Authorities and related matters ;
- (d) the affiliation and disaffiliation of colleges and related matters ;
- (e) the admission of educational institutions to the privileges of the University and the withdrawal of such privileges ;
- (f) the establishment of institutes and service divisions ;
- (g) the powers and duties of officers, teachers and employees of the University ;
- (h) the conditions for appointment of Professor Emeritus ;
- (i) the conditions on which the University may enter into arrangement; with public bodies or other organizations for purposes of research and advisory services ;
- (j) the general scheme of studies including the duration of courses and the number of subjects-and papers for examinations ;
- (k) the award of Honorary Degrees ; and
- (l) any other matters which are to be or may be prescribed or regulated by Statutes.

(2) The draft of the Statutes shall be proposed by the Syndicate to the Chancellor who may approve it with or without any modification or refer it back to the Syndicate for reconsideration, or reject it:

Provided that Statutes affecting the constitution or powers of any Authority shall not be proposed until such Authority has been given an opportunity of expressing its opinion in writing on the proposal;

Provided further that the Statutes shall not be effective until they have been approved by the Chancellor.

(3) Notwithstanding anything contained in sub-section (2), the Statutes set out in the Schedule shall be deemed to be Statutes framed under this section and shall remain in force until they are amended or replaced by Statutes framed in accordance with this section.

**24. Regulations.**— (1) Subject to the provisions of this Ordinance and the Statutes, Regulations may be made in respect of all or any of the following matters, namely:—

- (a) the courses of studies for degrees, diplomas and certificates of the University ;
- (b) the manner and method of teaching conducted in the University and affiliated colleges;
- (c) the admission of students to the University and conditions under which they are allowed to take courses and examinations of the University and become eligible for the award of degrees, diplomas and certificates ;
- (d) the fees and other charges to be paid by students for admission to the courses of studies and the examinations of the University;
- (e) the conduct of examinations ;
- (f) the conduct and discipline of students of the University ;
- (g) the residence of the students of affiliated university colleges including the levying of fees for residence in halls of residence and hostels and approval of hostels and lodgings for students ;
- (h) conditions for acquiring research degrees, such as M. Phil and Ph. D.
- (i) the institution of fellowships, scholarships, medals and prizes ;
- (j) the institution of stipends and fee and half-fee studentships ;
- (k) the academic costume;
- (l) the use of the library ;
- (m) the formation of Teaching Departments and Board of Studies ; and
- (n) other matters which, under this Ordinance or Statutes, are to be or may be prescribed by Regulations.

(2) The Academic Council shall prepare and submit the Regulations to the Syndicate, which may approve them with or without modifications or refer them back to the Academic Council for reconsideration, or reject them.

(3) No regulation shall be valid unless it has been approved by the Syndicate.

**25. Rules.** The Authorities and the other bodies of the University may make rules, consistent with the Ordinance, the Statutes and Regulations, to regulate the conduct of their business and the time and place of their meetings and other matters related thereto:

Provided that the Syndicate may direct the amendment or repeal of any rules made by any Authority;

Provided further that if any such Authority is dissatisfied with such direction given by the Syndicate, it may appeal to the Pro-Chancellor whose decision shall be final.

## CHAPTER V

### AFFILIATION OF COLLEGES TO THE UNIVERSITY

**26. Affiliation of colleges.**— (1) A college seeking affiliation to the University shall make an application satisfying the University that:—

- (a) the college is under the management of the Government or a regularly constituted governing body ;
- (b) the financial resources of the college are sufficient to ensure its continued maintenance and efficient working ;
- (c) the strength and qualifications and the terms and conditions of service of the teaching and other staff of the college are satisfactory for the purpose of teaching of prescribed courses of studies and training in the college ;
- (d) the college has proper rules governing the conduct and discipline of its employees;
- (e) the building of the college is suitable and commodious for its requirements ;
- (f) the college has, or can make, a provision in the .prescribed manner for the residence of students not residing with their parents or guardians, and their supervision and physical and general welfare ;
- (g) the college has a provision for a library and adequate library services ;
- (h) the college has properly equipped laboratories, museums and other places of practical work required for courses of studies taught in the college ;
- (i) the college has, or can make, provision for the residence of its Principal and other members of the teaching staff in the college building or near such building or the residence of students ; and
- (j) the affiliation of the college will not be injurious to the provisions made by another college or educational institution in the neighborhood for the interests of education or discipline of its students.

(2) The application shall further contain an understating by the college that, after the college is affiliated, any changes in the management of teaching staff shall forthwith be reported to the University, and that the teaching staff shall possesses such qualifications as are, or may be, prescribed.

(3) The Syndicate shall, after considering the recommendations of the Affiliation Committee, dispose of the application for affiliation in accordance with such procedure as may be prescribed and may grant or refuse affiliation;

Provided that the affiliation shall not be refused, unless the college has been given an opportunity of making a representation against the proposed decision.

**27. Extension of affiliation.** — Where an affiliated college desires to add to the courses of studies in respect of which it is granted affiliation, the procedure prescribed for affiliation of colleges shall, as far as may be followed.

**28. Inspection and reports.**— (1) Every affiliated college shall furnish such reports, returns and other information as the University may require to enable it to Judge the efficiency of the college.

(2) The University may call upon any affiliated college to take, within a specified period, such action in respect of any matter mentioned in subsection (1) of section 26 as the University may deem fit.

**29. Disaffiliation.**— (1) Where any affiliated college has failed to fulfil any requirement of this Ordinance, or has failed to observe any of the conditions of affiliation or its affairs are conducted in a manner prejudicial to the interests of education, the Syndicate may, in the prescribed manner, and after considering any representation that the college may wish to make, modify or withdraw all or any of the privileges conferred on the college by the affiliation.

(2) Where any college has been refused affiliation or all or any of the privileges conferred on any college by the affiliation have been modified or withdrawn under subsection (1), it may, within the prescribed period, apply for review to the Syndicate against such refusal or, as the case may be, modification or withdrawal, and the application shall be disposed of in such manner as may be prescribed.

## CHAPTER VI

### UNIVERSITY FUND

**30. University Fund.** —There shall be a fund of the University to be called the University Fund to which shall be credited all money received by it from fees, donations, trusts, bequests, endowment, contributions, grants and other sources.

**31. Audit of accounts.**— (1) The accounts of the University shall be maintained in such form and in such matter as may be prescribed.

(2) No expenditure shall be made from the University Fund unless a bill for payment has, in the prescribed manner, been audited by the Resident Auditor in conformity with the Statutes, Regulations and Rules.

(3) The Resident Auditor shall be a person taken from the Audit Department of the Federal Government or such terms and conditions as the Syndicate may determine.

(4) The accounts of the University shall be audited in the prescribed manner once a year by the auditor appointed by the Federal Government in this behalf.

(5) The annual statement of accounts of the University signed by the Dean Administration and the Resident Auditor shall be submitted to the Federal Government within six months of the closing of the financial year.

(6) The accounts of the University together with audit objections, if any, and the observations of the auditor appointed by the Federal Government and the Dean Administration shall, in the prescribed manner be presented to the Syndicate.

## CHAPTER VII

### INSTRUMENT OF INNOVATION

**32. Research Center.** —There shall be a Research Center to undertake inter-disciplinary study for planning, promotion and evaluating women's education.

**33. Functions of Research Centre.** — The functions of the Research Centre shall be :—

- (a) to undertake research and policy studies on education and employment of women, including part-time education programmes ;
- (b) to make studies to determine and define the role of women in national development ;
- (c) to make evaluative studies on institutional and other programmes for women in the country ;
- (d) to develop learning and teaching materials for its own needs and other institutions for women in the country ;
- (e) to monitor, analyse, utilize and disseminate innovations in education for women ;
- (f) to make exploratory studies on the needs of special categories, such as gifted and handicapped women population, and formulate appropriate plans for meeting the identified needs ; and
- (g) to perform such other functions as may be prescribed.

**34. Committee of Control.** —The Research Centre shall be supervised by a Committee of Control consisting of the following members, namely:—

- (i) the Vice-Chancellor, who shall also be its Chairman ;
- (ii) the Secretary, Women's Division, or her nominee not below the rank of a Joint Secretary ;
- (iii) The Vice-Chancellor, Allama Iqbal Open University, or his nominee not below the rank of Professor ;
- (iv) a Dean of a University college to be nominated by the Syndicate ;
- (v) the Chairman, University Grants Commission, or his nominee ;

- (vi) the Chairman, Pakistan Institute of Development Economics ;
- (vii) five women representatives to be nominated by the Syndicate ;
- (viii) the Dean Administration.

## CHAPTER VIII

### GENERAL PROVISIONS

**35. Retirement from service.** —An officer, Teacher or employee of the University shall retire from service:—

- (i) on such date, after this or she has completed twenty-five years of service qualifying for pension or other retirement benefits as the competent authority may, in the public interest, direct ; or
- (ii) where no direction is given under clause (i), on the completion of sixty years of his or her age.

*Explanation.* —In this section, ‘competent authority’ means the appointing authority or a person duly authorized by the appointing authority in that behalf, not being a person lower in rank than the officer, Teacher or employee concerned.

**36. Opportunity to show cause.** —Except as otherwise provided, no officer, Teacher or employee of the University holding a permanent post shall be reduced in Rank, or removed or compulsorily retired from service, unless he or she has been given a reasonable opportunity of showing cause against the action proposed to be taken.

**37. Appeal to and review by the Syndicate.**— (1) Where an order is passed punishing any officer, other than the Vice-Chancellor, or any teacher or employee of the University or altering or interpreting to his or her disadvantage the prescribed terms or conditions of service, he or she shall, where the order is passed by the Vice-Chancellor or any other officer or teacher of the University, have the right to appeal to the Syndicate against the order, and, where the order is made by the Syndicate, have the right to apply to the Syndicate for review of that order.

(2) The appeal or application for review shall be submitted to the Vice Chancellor who shall lay it before the Syndicate with her views.

(3) No order on an appeal or application for review shall be passed without affording to the applicant, as the case may be an opportunity of being heard.

**38. Pension, insurance, gratuity, provident fund and benevolent It fund.** —(1) The University shall constitute for the benefit of its officers, teachers and employees, in such manner and subject to such conditions as may be prescribed, such pension, insurance, gratuity, provident fund and benevolent fund schemes as it may deem fit.

(2) Where any provident fund is constituted under this Ordinance, the provisions of the Provident Funds Act, 1925 (XIX of 1925), shall apply to such fund as if it were a Government Provident Fund and the University were the Government.

**39. Commencement of term of office Authorities.** —When a member of a newly constituted Authority is elected, appointed or nominated, his or her term of office, as fixed under this Ordinance, shall commence from such day as may be prescribed.

**40. Filling of casual vacancies in Authorities.** —Any casual vacancy among the elected, appointed or nominated members of any Authority shall be filled, as soon as conveniently may be, by the person or the body who elected, appointed or nominated the member whose place has become vacant and the person elected, appointed or nominated to the vacancy shall be a member of such Authority for the residue of the term for which the person whose place he or she fills would have been a member.

**41. Filling of vacancies in authorities in certain circumstances.** — Where a vacancy in the membership of an Authority cannot be filled because of:—

- (a) the office the holder whereof was to be member of the Authority *ex-officio* having ceased to exist ;
- (b) the organization, institution or other body, other than the University, having either ceased to exist or to function ; or
- (c) the occurrence of other circumstances in which it has become impracticable to fill the vacancy ; the vacancy shall be filled in such manner as the Chancellor may direct.

**42. Disputes about membership of Authorities.** —(1) Notwithstanding anything contained in this Ordinance, a person nominated or elected to an Authority shall cease to be a member of such Authority as soon as he or she ceases to hold the position by virtue of which he or she was elected, appointed or nominated.

(2) If a question arises whether any person is entitled to be a member of any Authority, the matter shall be referred to a committee consisting of the Vice-Chancellor, the Judge of the Supreme Court and the nominee of the University Grants Commission who are members of the Syndicate and the decision of the said committee shall be final.

**43. Proceedings of Authorities not invalidated by vacancies.** —No act, proceeding, resolution or decision of any Authority shall be invalid by reason only of the existence of any vacancy in, or any defect in the constitution of the Authority.

**44. Tripartite mobility.**— (1) Any officer, teacher or employee of the University shall, as the Chancellor may direct, serve in any post under the Federal Government or a Provincial Government or an educational or research institution in the public interest

Provided that the terms and conditions offered to him or her shall not be less favourable than those admissible to him or her in the University and that full benefit of his or her previous service shall be allowed to him or her.

(2) The Chancellor may, in consultation with the Selection Committee place the services of an employee of the Government or any other University or an educational or research institution at the disposal of the University in the public interest;

Provided that the terms and conditions offered to him or her shall not be less favourable than those enjoyed by him or her immediately before his or her services are placed at the disposal of the University and that full benefit of his or her previous service shall be allowed to him or her.

**45. Bar of jurisdiction.** —No Court shall have jurisdiction to entertain any proceedings, grant any injunction or make any order in relation to anything done or purporting to have been, or intended to be done under this Ordinance.

**46. Indemnity.** — No suit or legal proceeding shall lie against the Federal Government, the University or any Authority, officer or employee of the Federal Government or the University in respect of anything in good faith done or purporting to have been, or intended to be, done under this Ordinance.

**47. Removal of difficulties.** — If any difficulty arises, within twelve months of the coming into force of this Ordinance, as to the implementation of any of the provisions of this Ordinance, the Chancellor may, on the recommendation of the Vice-Chancellor, give appropriate directions to remove such difficulty.

**48. Savings.** —A college transferred to the University as a University college shall be deemed to have established by the University, under the Ordinance and:—

- (a) everything done, action taken, obligations and liabilities incurred, persons appointed or authorized, fellowships or scholarship instituted or orders issued by the college shall be continued and, so far as may be deemed to have been done, taken, incurred, appointed or authorized, instituted or issued by the University established under this Ordinance ;
- (b) all moneys and properties held by the college immediately before the transfer of the college do the University shall stand transferred to the University ;
- (c) any rules made by the college, in so far as they are not inconsistent with the provisions of this Ordinance, shall continue in force until they are repealed, rescinded or modified under this Ordinance ; and
- (d) the employees of the college shall have the option to become the employees of the University on such terms and conditions as it may determine provided that the rights and privileges of such employees shall not be less favourable than those admissible to them immediately before their becoming employees of the University.

## **THE SCHEDULE**

## **THE STATUTES**

**[See section 23 (3)]**

**1. University Colleges.**— (1) The University shall include such Colleges as may be notified by the Federal Government from time to time.

(2) A University College may have one or more of the following institutes, namely :

- (i) Institute of Home Economics ;
- (ii) Institute of Food Technology ;
- (iii) Institute of Textile Technology and Garmenting ;
- (iv) Institute of Electronics ;
- (v) Institute of Pharmacy ;
- (vi) Institute of Industrial Arts and Architecture ;
- (vii) Institute of Mass Communication ;
- (viii) Institute of Education (producing teachers for Technical Institute for Women, Education for the disabled, Guidance and Counseling in Schools, Community Education and Development, particularly for Women in Rural Areas) ;
- (ix) Institute of Health Studies (To include para-medical Education and Training, Development of Mental Health, Nursing Services, Health Education, Community Health, Child Care, Nutrition etc. ;
- (x) Institute of Sports and Physical Education ;
- (xi) Institute of Management (including Commercial Education, Public Administration, Business Administration and Industrial Management) ;
- (xii) Institute of Physical and Life Sciences ;
- (xiii) Institute of Social Sciences and Humanities ;
- (xiv) Institute of Islamic Studies ;
- (xv) Institute of Linguistics and Languages ; and
- (xvi) any other institute as may be prescribed.

**2. College Council.**— (1) There shall be a College Council for each University college which shall consist of :—

- (i) the Dean of the College who shall also be its Chairman ;
- (ii) the Directors of the Institutes of the college ;
- (iii) the Professors of the Institute ;
- (iv) one Associate Professor, one Assistant Professor and one Lecturer to be nominated by the Vice-Chancellor, in consultation with the Deans and
- (v) five women from amongst the educationists or a profession to be nominated by the Syndicate ; and

(vi) Dean shall appoint one of her administrative officers as Secretary to the Council.

(2) The members, other than the *ex-officio* members, shall hold office for two years.

(3) The quorum for the meeting of the College Council shall be one-half of the total number of members, a fraction being counted as one.

(4) The Council shall, subject to the general control of the Academic Council and the Syndicate, have the powers to:—

- (a) co-ordinate the programmes of studies of the Institutes in the college ;
- (b) organize courses of study and examinations of the Institutes ;
- (c) consider any other academic matter related to the Institutes and to report thereon to the Academic Council ; and
- (d) perform such other functions as may be assigned to it.

**3. Directors.**—(1) There shall be a Director of every Institute to be appointed by the Vice-Chancellor on the recommendations of the Dean of the College, for such period as she may determine, from amongst the three most senior Professors in the Institute.

(2) The Director shall organize and supervise the work of the Institute and shall be responsible to the Dean of the College for the work of her Institute.

**4. Board of Studies.**— (1) There shall be a separate Board of Studies for each Institute which shall consist of :—

- (i) the Director of the Institute ;
- (ii) all Professors and Associate Professors in the Institute ;
- (iii) one Assistant Professor and one lecturer to be nominated by the College Council ; and
- (iv) three experts to be nominated by the Vice-Chancellor on the recommendations of the Dean of the College.

(2) The term of office of the members of the Board of Studies, other than *ex-officio* members, shall be three years.

(3) The quorum for the meetings of the Board of Studies shall be one half of the total number of members, a fraction being counted as one.

(4) The Director of the Institute shall be the Convener of the Board of Studies.

(5) The functions of the Board of Studies shall be :—

- (a) to advise the Authorities on all academic matters connected with instruction, publication, research and examination in the subject or subjects concerned ;

- (b) to propose curricula and syllabi for all degree, diploma and certificate courses in the subject or subjects concerned ; and
- (c) to perform such other functions as may be prescribed by Regulations.

**5. Selection Committee.**— (1) There shall be a Selection Committee of the University which shall consist of :—

- (i) the Vice-Chancellor, who shall also be its Chairperson ;
- (ii) the Dean of the relevant University college to be nominated by the Pro-Chancellor;
- (iii) the Secretary, Women's Division, Islamabad ;
- (iv) one nominee of the Chairman University Grants Commission ;
- (v) a nominee of the Ministry of Education not below the rank of a Joint Secretary;
- (vi) one Director of the relevant Institute to be nominated by the Vice Chancellor ; and
- (vii) one member of the Syndicate and two other persons of eminence to be appointed by the Syndicate, provided that none of them is an employee of the University.

(2) The terms of office of members of the Selection Committee, other than *ex officio* members, shall be two years.

(3) The quorum for the meetings of the Selection Committee shall be six,

(4) No member who is a candidate for the post to which appointment is to be made by the Selection Committee shall take part in the proceedings of the Committee.

(5) In selecting candidates for the posts of Professor and Associate Professor, the selection Committee shall co-opt or consult three experts in the subject concerned and, in selecting candidates for other teaching posts, two experts in the subject concerned, to be nominated by the Vice-Chancellor.

**6. Functions of Selection Committee.**— (1) The Selection Committee shall consider the applications received in response to an advertisement in case of direct appointment and shall recommend to the Syndicate the names of suitable candidates for appointment to teaching or other posts in Basic Scale of Pay 17 and above and may also recommend;

- (a) the grant of a higher initial pay in a suitable case for reasons to be recorded; or
- (b) the appointment of an eminently qualified person to a Professorship in the University college on terms and conditions other than those prescribed.

(2) The Selection Committee shall consider all cases of promotions of officers of the University and recommend to the Syndicate the name of suitable candidates for such promotions.

(3) In the event of a difference of opinion between the Selection committee and the Syndicate, the matter shall be referred to the Pro Chancellor whose decision shall be final.

**7. Finance and Planning Committee.**— (1) There shall be a Finance and Planning Committee of the University which shall consist of:—

- (i) the Vice-Chancellor, who shall also be its Chairperson ;
- (ii) one member of the Syndicate to be appointed by the Syndicate ;
- (iii) one Dean of University college to be nominated by the Pro Chancellor ;
- (iv) one member of the Academic Council to be nominated by the Academic Council;
- (v) two nominees of the Chancellor ;
- (vi) a nominee of the University Grants Commission ;
- (vii) one representative of the Ministry of Finance not below the rank of a Joint Secretary.
- (viii) the Dean Administration.

(2) The term of office of the members of the Finance and Planning Committee, other than ex officio members, shall be two years.

(3) The quorum for the meetings of the Finance and Planning Committee shall be five.

**9. Functions of the Finance and Planning Committee.**—The functions of the Finance and Planning Committee shall be:—

- (a) to consider the annual statement of accounts and the annual and revised budget estimates and advise the Syndicate thereon
- (b) to review periodically the financial position of the University including University Colleges ;
- (c) to recommend development projects, development budget and other plans for the physical development of the University colleges and supervise their execution on behalf of the Syndicate ;
- (d) to advise the Syndicate on all matters related to planning, development, finance, investments, and accounts of the University colleges ; and
- (e) to perform such other functions as may be prescribed.

**10. Discipline Committees.**— (1) Each University college shall constitute a Discipline Committee comprising Director, two Senior Teachers and Incharge of Student's. Affairs of the University college.

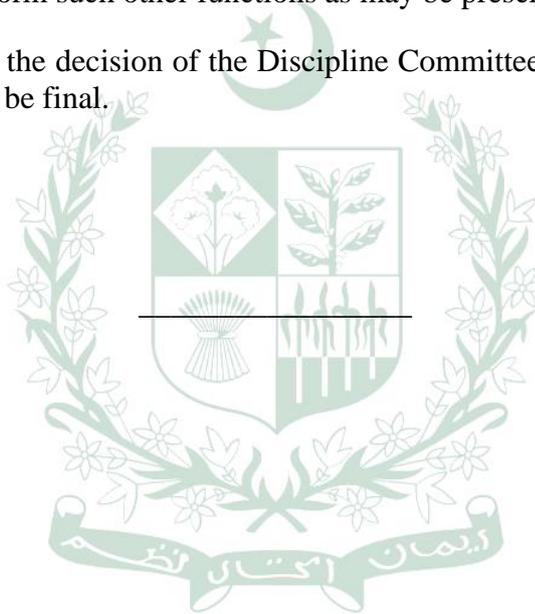
(2) The term of office of the members of the Discipline Committee, other than *ex-officio* members, shall be two years.

(3) The quorum for the meetings of the Discipline Committee shall be three.

(4) The functions of the Discipline Committee shall be: —

- (a) to deal with all cases of indiscipline in the University college ;
- (b) to propose Regulations relating to the conduct of students, maintenance of discipline and breach of discipline ;
- (c) to suspend, expel or rusticate students on the basis of the inquiry conducted under the Rules and Regulations ; and
- (d) to perform such other functions as may be prescribed.

(5) An appeal against the decision of the Discipline Committee shall lie with the Dean of the College whose decision shall be final.



**THE PAKISTAN CODE**